

**SUBSTITUTE FOR  
SENATE BILL NO. 204**

A bill to amend 1976 PA 451, entitled  
"The revised school code,"  
(MCL 380.1 to 380.1852) by adding section 1258.

**THE PEOPLE OF THE STATE OF MICHIGAN ENACT:**

1           **Sec. 1258. (1) By not later than July 31, 2026, the board of a**  
2 **school district or intermediate school district or board of**  
3 **directors of a public school academy shall adopt and implement a**  
4 **policy that prescribes procedures the school district, intermediate**  
5 **school district, or public school academy must follow before**  
6 **closing a school building. These procedures must address at least**  
7 **all of the following:**

8           **(a) Reporting of data to the department as required by law.**

9           **(b) Transition of students and the students' records,**



1 including academic and medical records, to new schools.

2 (c) The selection of a records repository for the purposes of  
3 subsection (4) and the submission of student records to that  
4 repository.

5 (d) Timely notification to the parents and legal guardians of  
6 students enrolled in the school and employees working at the  
7 school. These notification procedures must include at least a 1-  
8 month notice before a school is closed and at least 1 public  
9 meeting. For a public school academy that receives notification  
10 from its authorizing body of an intent to revoke or not renew the  
11 public school academy's contract, these notification procedures  
12 also must include notice within 1 month after that notification.  
13 For a school district or intermediate school district, the  
14 notification to parents and legal guardians also must include  
15 information regarding the reassignment of students to other schools  
16 operated by the school district or intermediate school district.  
17 For a public school academy, the notification to parents and legal  
18 guardians also must include information about options for placement  
19 in other public schools along with contact information and  
20 important timelines for enrollment in other public schools. A  
21 notification provided to parents and legal guardians under this  
22 subdivision must include information on where student records are  
23 being stored and how parents and legal guardians can access them.  
24 The notification procedures must provide for notifications  
25 described in this subdivision to be made by first-class mail unless  
26 that method of notice is not financially feasible, in which case an  
27 alternative method may be used such as electronic notice, sending  
28 notifications home with students, or contracting with a third party  
29 to provide notifications.



1 (e) Distribution of assets and proper securement of the closed  
2 school building within 60 days after it is closed, if it is not  
3 anticipated to be leased or sold in a timely manner. The procedure  
4 for distribution of assets must include at least an accounting of  
5 the assets of the school building and a report to the board of the  
6 school district or intermediate school district or to the  
7 authorizing body of the public school academy, and to the  
8 department that inventories those assets including any obligated  
9 fund amounts. However, except as otherwise provided under this act,  
10 for a public school that has been incorporated under the nonprofit  
11 corporation act, 1982 PA 162, MCL 450.2101 to 450.3192, the  
12 procedure for distribution of assets must comply with that act with  
13 respect to distribution of assets.

14 (f) That if a decision to close a school building is based on  
15 financial projections made during the normal budget development  
16 process for the school fiscal year beginning on the next July 1,  
17 the closure decision must be made and the notification procedures  
18 under subdivision (d) must be started not later than that next July  
19 1.

20 (g) That if a decision to close a school building is made for  
21 a reason other than finances, the closure decision must be made and  
22 the notification procedures under subdivision (d) must be started  
23 not later than the end of the school fiscal year, and that a  
24 closure during the next school year for a reason other than  
25 finances is prohibited unless this deadline is met.

26 (h) That the closure of a school building during the school  
27 year is allowed only if there is an extenuating circumstance that  
28 would endanger the health or safety of the students in attendance  
29 at the school building. For a closure allowed under this

1 subdivision, the notification procedures under subdivision (d) must  
2 be started as soon as possible after the discovery of the  
3 extenuating circumstance.

4 (2) A policy adopted under subsection (1) must include  
5 language regarding the allocation of funds to employ an individual  
6 to facilitate the transition and ensure that all applicable  
7 requirements of the law are met.

8 (3) By not later than March 31, 2026, the department shall  
9 develop and make available a model policy for the purposes of this  
10 section that complies with subsection (1).

11 (4) A policy adopted under subsection (1) must include the  
12 selection of a records repository to provide long-term storage and  
13 maintenance of the records of students of the closed school  
14 building that are not delivered to new schools under subsection  
15 (1)(b). The intermediate school district in which the closed school  
16 building is located is the default records repository for those  
17 records unless 1 of the following applies:

18 (a) The closed school building is a public school academy and  
19 the school district in which the closed school building is located  
20 agrees to act as the records repository for those records.

21 (b) Another person agrees to act as the records repository for  
22 those records and the person demonstrates to the satisfaction of  
23 the board of the school district or board of directors of the  
24 public school academy in which the closed school building is  
25 located that the person has the expertise to provide long-term  
26 storage and maintenance of those records.